Our Mission

Shift2Work provides payroll companies & businesses the easiest, most efficient & cost effective Time-Clock & Scheduling solution in the industry!

Compatible With Any of These Devices With Internet Access!

✓ **Discount Pricing** for 26+ users
✓ Includes **FREE** Account Setup, Training, Customer Service & Tech Support
✓ Automatic Time w/ Overtime Total Calculation and More
✓ Easy Payroll Hours Reporting
✓ Simple Payroll Software Integration
✓ AHA, DCAA & FLSA Compliant with All Fed/State Labor Laws

Readers

Did you know **Shift2Work's** service is compatible with several types of readers, including devices that record Fingerprints & Face Images?

Minimize Time Sheet Abuse & "Buddy Punching"

Facial Reader   Fingerprint Reader

- Both devices are simple to operate
- **Easy setup** through your office network via a standard **Ethernet** cable or **WiFi**
- Highly accurate & secure
- We provide complete assistance in the setup of your device
- For more Information, **call us** or **visit**:

405.823.4842

http://www.Shift2Work.com/Products

Web-Based Employee Time Clock System

Simplifying How You Track Your Employee's Time at Work!

Shift2Work is Helping Businesses of All Sizes Worldwide to **Save Money & Reduce Time Card Abuse** by Increasing Security, Efficiency & Productivity.

- **Simple, User Friendly System**
- **Compatible with Fingerprint, Face, & Badge Readers**
- **No Setup Fees or Contracts, Training Included**
- **First 30 Days FREE, NO Credit Card Required!**
- **Low monthly fee of $1 per user or less**

Shift2Work provides a <u>full featured</u>, web-based employee time clock and scheduling software product that gives business owners all the tools they need in a simple, user-friendly design.

Time Sheets Options:

✓ Change Requests
✓ Daily Notes,
✓ Track Expenses
✓ Mileage
✓ Attach Documents
✓ And More

Settings
Pay Period
Overtime Rules
Time Format
Display Options

Increase Accuracy & Your Bottom Line!

Our **Setup Guide**, **Help Files & Videos** Make **Shift2Work** the **EASIEST** Time Clock Service to Use in the Industry!

SETUP Guide

- **Restrict Access** by Location, Device, & Multiple IP Addresses

Supports Multiple:

Access Restriction

✓ Time Zones
✓ Locations
✓ Overtime Rules
✓ Pay Rates
✓ Departments
✓ Supervisors

- **Time Tracking:** Project, Lunch, Breaks, Absent and Leave Tracking ALL Paid and Unpaid Categories

Work Scheduler

Included with your **S2W** account is our Work Scheduler. With this optional feature, you can

Schedule

- Schedule Staff Work Hours, Vacation, Holidays, etc.
- Max & Min Scheduled Hours Tracking
- Shift Comparison Reports & Much More!

Shift2Work Time Clock Features Can Reduce Time Card Abuse, Increase Accuracy, Improve Efficiency!

- Multiple, Easy Ways to Clock-In/Out

Computer

Our **S2W** App for Apple & Android Phones

App

Tablets   **Readers**

Your **Shift2Work** Services Include:

- **FULL Access** to Every Feature of Our Time Clock System & Scheduler
- **FREE** Assistance to Setup Your Account for Your Precise Needs
- **Customer Support** by Phone or Email During and After hours
- **Personalized Product Training** Online With a Customer Care Representative

Time Data Integration
is **Easy!**
Just Two Clicks:

1) From Reports, click on the **Create Import** button, save to your PC or Mac desktop.

Software Integration

2) **Import the file** into your Payroll Software.

Payroll Hours
Import Format
Settings

<u>That's It!</u>

Questions?

Contact Us:
Shift2Work
Customer Service
405.823.4842
service@shift2work.com

www.Shift2Work.com
Hours: Monday – Friday
7 AM – 7 PM CST

After-Hours & Weekends:

Your call is important to us! Please leave a message and an on-call representative will call you back